JOS Author AI Use Checklist

This checklist references the full policy sections as indicated. This document does not need to be formally submitted, but please use this checklist to verify that your manuscript is in compliance with the JOS Generative AI and AI-Assisted Technologies Policy at the time of submission.

A. AI Use

☐ No generative AI tool (per Section 1.1) was used in preparing this submission.
☐ Yes, generative AI was used. (Complete sections B–F.)

B. Acknowledgment

☐ I understand JOS's intent is transparency and accuracy (Section 1). Prepublication concerns will be handled through clarification and revision, not automated AI detection. Postpublication violations will be handled per Section 6.

☐ I have read all relevant sections of the full AI policy and understand my responsibilities to disclose.

C. Prohibited Uses Screening (Section 2.3)

☐ I confirm that none of the prohibited uses listed in Section 2.3 (Red-A) apply to this submission, OR that any such use is documented as a research method per Red-B.

D. Nature of Use

Green (no disclosure if purely mechanical per Section 2.1):

☐ Surface corrections only (spelling, grammar, formatting)
☐ Ideation, critique, or feedback only (no AI text/structure incorporated beyond triviality)

Yellow (disclosure required per Section 2.2):

☐ Paraphrasing, rewriting, translation, or summarization
☐ Revising abstract, discussion, or conclusions
☐ Outline generation or restructuring
☐ AI-assisted transcription affecting analysis
☐ AI-assisted code generation affecting analysis, figures, or results
☐ Other (describe): _____

Red-B (permitted use per Section 2.3)

☐ All Red-B use of AI have been documented in my methods and included in the AI use disclosure.

E. Data Governance (Section 1.3)

☐ I reviewed the tool's training, retention, and access policies for my account level.
☐ My AI use complied with my confidentiality, privacy, and rights obligations.

F. Attestations

☐ **Authorship:** The author(s) substantially drafted the manuscript's prose, structure, and arguments (Section 1.1, 1.2). I can provide documentation of drafting history upon request.
☐ **Disclosure:** If any Yellow box is checked, I included the required declaration(s) per Section 5.
☐ **Verification:** I verified AI-generated factual statements and all references against appropriate sources (Section 1.2).
☐ **Media:** No AI-generated/altered figures, images, audio, or video are included (unless documented per Section 2.3 Red-B).
☐ **Code (if applicable):** I either did not use AI to generate or debug code for data analysis, statistical analysis, or to generate summary figures or tables, or I can provide the scripts and coding environment documentation per Section 3.