

*National Association of Teachers of Singing, Inc.*  
Founded and Incorporated in 1944

## **Discretionary Fund Guidelines**

- AVAILABLE TO:** NATS Regions; District and Chapter organizations; NATS Chapters in the process of formation.
- GRANT AMOUNTS:** \$600 maximum in any fiscal year (January 1 to December 31). Grants of more than \$150 must be accompanied by matching funds from local dues, admission charges, registration fees, gifts, and/or funding from other agencies.
- PURPOSE:** NATS discretionary funds are intended to assist in sponsoring master classes, lectures, recitals, workshops, and other activities that enrich the professional life of students and teachers. Monies are not intended to be used as prize money for student auditions. Preference will be given to requests from organizations that have not previously received NATS discretionary funds and for whom NATS discretionary funds will permit the offering of quality events not otherwise possible.
- REQUIREMENTS:** Acknowledgment of assistance from NATS discretionary funds must be printed on project programs as follows:

**This event is made possible in part by a grant from the Discretionary Fund of the National Association of Teachers of Singing, Inc.**

The Application Form must include as accurate an estimate as possible of both income and expenses and must be submitted at least six weeks before the date of the scheduled event.

The Expense Voucher must be completed and mailed along with ALL related receipts to the NATS VP for Discretionary Funds and Field Activities no later than three weeks after the event has taken place. After approval, a check is mailed to the designee listed on the Expense Voucher form. Failure to follow these requirements may lead to a loss of monies from NATS Discretionary Funds.

- NOTE:** The NATS Discretionary Fund is not a primary source of funding for special events, but an ancillary one. If a program is financially successful to the extent that discretionary funds are not needed, please notify the VP or National Office immediately so that those funds can be released to another applicant. All applications are processed in the order in which they are received.

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